

## LOUDON COUNTY SHERIFF'S OFFICE

ADMINISTRATION 865-986-4823 • ADMINISTRATION FAX 865-986-3621  
Corrections 865-986-6612 • Corrections Fax 865-986-2535  
Records • 865-986-1770

TIM W. GUIDER  
SHERIFF

Tracy Blair  
Director of Accounts & Budgets

1

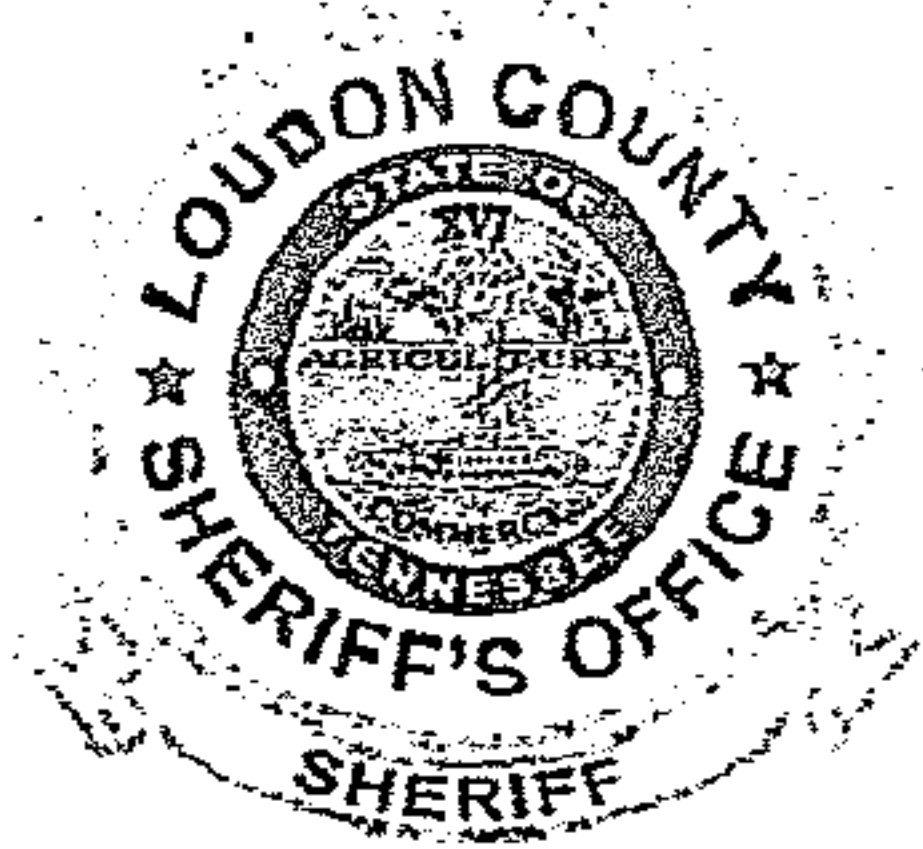
101-54110-170— The Sheriff is requesting two (2) additional School Resources Officers to the 2019-2020 budget year. The purpose of the additional SRO's are to assist in the safety and security of the two county high schools ( Greenback and Loudon ). The additional SRO Deputies will assist in covering all schools in the event an SRO Deputy is off on vacation or sick.

101-54110-106 — The Sheriff is requesting an additional one (1) General Sessions Court Officer. Due to the increase in case volume and an additional Sessions Judge, there are many times we have multiple courts operating at the same time. We also run into this problem at the Criminal Courthouse. In times court is not in session we plan to use the additional officer for security at the Courthouse Annex.

101-54110-106— The Sheriff is requesting three (3) additional Patrol Deputies. This request is based primarily on overall safety for the deputies as well as better serving our citizens.

In the spread sheets provided you will also discover an increase in wages for Post Certified personnel in the Sheriff's Budget and all Detention Center Staff. This is an attempt to contend with neighboring agencies hiring our trained and experienced personnel. In the last approximate two years we have lost eleven (11) Post Certified Deputies and several Corrections Guards to other employers. In the fall of last year we had a third of our total corrections staff with less than 60 days experience. Seven of the certified deputies went to Lenoir City Police Department. Stating better salary, benefits and retirement, primarily the reason for leaving the Sheriff's Office. We request strong consideration to assist in retention of our valuable employees.

New Jail Employees— As you are all aware of the expected completion of the jail addition in early 2020. Therefore we are requesting funding to begin the staffing process. Mr. Jim Hart with CTAS has completed his staffing analysis of our facility, his recommendation is to add and additional thirty-six (36) correctional staff. Also included in your packet is a break down of the new job assignments and responsibilities.



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101-54110-471 ( Software) The Sheriff is requesting funding to upgrade our Records Management System for the Sheriff's Office and Detention Facility. The upgrade will protect all records from server failure. The web based system will improve efficiency and will allow deputies to access our data base system from the field. This will keep deputies in their assigned zones and keep them from traveling to the Justice Center to file reports. This gives better response times and should reduce overtime. The cost is \$69,000.

Thank you,

Tim Guider  
Sheriff

**Sheriff Department  
 FY 2019 - 2020 Budget Request  
 New Employee Request**

**Sheriff Department**

Job Classification	Wages FY 19 + 3%	SS, TCRS, Medicare	Family Med, Den, Life	Medical Phy & Psyc	Supplies	Uniforms	Comm Equip	Equip	Vehicle (Fund 171)	Total Per New Empl	# Request	Grand Total
Patrol Deputies	46,072	9,611	17,468	250	200	950	8,000	4,460	40,000	127,010	3	381,031
SRO	46,072	9,611	17,468	250	200	950	8,000	4,460	40,000	127,010	2	254,021
Court Officer	46,072	9,611	17,468	250	200	950	4,000	3,260		81,810	1	81,810

**Total Requested Increase Related to Additional Employees - Sheriff**

**716,862**

**Jail**

Corrections Officer	40,518	7,034	17,468	250	100	950	550	750		67,620	31	2,096,222
Seargent	48,360	8,395	17,468	250	100	950	550	750		76,823	4	307,292
Corporals	41,829	7,261	17,468	250	100	950	550	750		69,158	1	69,158

**Total Requested Increase Related to Additional Employees - Jail**

**2,472,672**

**Total Sheriff & Jail Requested Increase Related to Additional Employees**

**3,189,534**

Divided by current penny value

172,739

Number additional property tax pennies:

18.45

FY 2019-20 Budget Request  
 Sheriff and Jail  
 Requested Wage Adjustments

FY 2018-2019 Salary Agreement				FY 2019-2020 Requested Wages				
# Employees	Job Classification	Base	Total	# Employees	Job Classification	Base	Total	% Increase
1	Chief Deputy	65,359	65,359	1	Chief Deputy	74,681	74,681	14.26%
1	Asst Chief Deputy	59,218	59,218	1	Asst Chief Deputy	69,838	69,838	17.93%
1	Adm Captain	55,435	55,435	1	Adm Captain	64,995	64,995	17.25%
1	Corrections Captain	55,435	55,435	1	Corrections Captain	64,995	64,995	17.25%
1	Investigator Lieutenant	51,638	51,638	1	Investigator Lieutenant	60,152	60,152	16.49%
3	Investigators	50,659	151,977	3	Investigators	55,309	165,927	9.18%
1	Training Officer/Lieutenant	51,638	51,638	1	Training Officer/Lieutenant	60,152	60,152	16.49%
1	Narcotics Officer/Lieutenant	51,638	51,638	1	Narcotics Officer/Lieutenant	60,152	60,152	16.49%
1	Narcotics Officer	42,702	42,702	1	Narcotics Officer	46,072	46,072	7.89%
2	Patrol Seargeants	50,659	101,318	3	Patrol Seargeants	55,309	165,927	9.18%
4	Patrol Corporals	44,138	176,552	4	Patrol Corporals	49,774	199,096	12.77%
19	Patrol Deputies	42,702	811,338	18	Patrol Deputies	46,072	829,296	7.89%
1	Process Servers/Patrol Deputies	42,702	42,702	1	Process Servers/Patrol Deputies	46,072	46,072	7.89%
9	School Resource Deputies	42,861	385,749	9	School Resource Deputies	46,072	414,648	7.49%
4	Corrections Corporals	39,115	156,460	4	Corrections Corporals	41,829	167,316	6.94%
21	Corrections Officers	37,648	790,608	21	Corrections Officers	40,518	850,878	7.62%
3	Court Security Officers	37,648	112,944	3	Court Security Officers	40,518	121,554	7.62%
2	Court Officers	42,702	85,404	2	Court Officers	46,072	92,144	7.89%
1	Sheriff's Secretary	34,486	34,486	1	Sheriff's Secretary	35,521	35,521	3.00%
3	Records Clerks	34,008	102,024	3	Records Clerks	35,028	105,085	3.00%
2	Jail Dietians	33,135	66,270	2	Jail Dietians	40,518	81,036	22.28%
1	IT Tech	42,702	42,702	1	IT Tech	46,072	46,072	7.89%
1	Custodian	28,662	28,662	1	Custodian	29,522	29,522	3.00%
84				84				
			3,522,259				3,851,130	

Requested increase ..... 328,871

Divided by current penny value ..... 172,739

Number additional property tax pennies ..... 1.90